Notes on Oral Presentation

PC Projectors will be used for presentations. Please see the details below.

1) Only notebook computers with Windows 10 OS are provided at the venue.

2) Please bring your presentation data on a USB flash drive to the PC Reception Desk. As a precautionary measure, we recommend that you double-check beforehand whether the data stored on the USB drive works properly on a different PC.

3) A monitor, a mouse, and a clicker are provided on the podium. Speakers should operate the peripheral devices for PowerPoint by themselves.

4) If you use a Macintosh computer to make your presentation, please bring your laptop with your presentation data or check if the data works properly on a Windows 10-based PC before the conference to prevent any technical issues that may arise between the Windows and Macintosh operation systems.

5) It is recommended that speakers who include video or sound files in their presentations bring and use their laptops.

6) Please stop by the PC Reception Desk at least **45 minutes before** your session to submit your presentation data.

7) Presentations should adhere to the Code of Research Conduct and Research Ethics and rules on protecting personal information.

8) PowerPoint Presenter View cannot be used during the presentation. If you need a script for your presentation, please print it out and bring it to the venue. No printers are available for note printing in the venue.